

## **Quality Policy**

The Skonto Plan Ltd SIA recognises that the disciplines of quality and EHS management are an integral part of its management function. The company views this as primary responsibility and to be the key to god business to meet the requirements of its Clients in a profitable, safe and sustainable manner.

To achieve this, we are committed to:

- Ensuring that we fully identify and correspond to the needs of project developers, customers, supervisors & legislative institutions, and other involved parties and provide superior solutions and compliance.
- Identify critical points, and to make every effort, involving all levels of staff to stabilize the operation in these points.
- Identified responsibilities and authorities. Everyone understanding how to do their job and doing it right first time.
- Monitoring, maintaining and improving performance. Ensuring controlled conditions for production and service provision.
- Developing and training our staff and people. Seek to provide our employees with a culture that is challenging, rewarding and quality oriented.
- Giving recognition to achievement
- Developing and continuously improving quality systems and processes and supporting the principles of EN ISO 9001:2015 for all of our products, services and processes using clearly defined methodologies and making data-based decisions.
- Assisting our Suppliers and Subcontractors in developing their own quality management, within the resources of Skonto Plan UK Ltd.
- Creating a commitment amongst our staff to provide a quality service and product as desired by our Clients.
- Encourage open and free communication, continuous feedback, empowerment and involvement in decision making, ensure all staff awareness of the importance of their contribution for development of the company.
- Learn from both the positive and negative outcomes of this measurement process, making improvements where appropriate.

## Responsibility:

The ultimate responsibility for implementation of the Quality Policy is with the Chief Executive of Skonto Plan Ltd SIA. It is the responsibility of each and every employee within their specific area of responsibility to implement this policy.

This Policy will be kept up to date, particularly as the business changes in nature and size.

All associates and employees are informed about The Quality Policy Statement and it is publicly available in the company's website <a href="https://www.skontoplan.com">www.skontoplan.com</a>

Raimonds Freimanis CEO March 2020.



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